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CIVIC GOVERNMENT LICENSING COMMITTEE MONDAY, 28TH FEBRUARY, 2022

A MEETING of the CIVIC GOVERNMENT LICENSING COMMITTEE will be held on MONDAY, 28 FEBRUARY 2022 at 11.00 am. The meeting will be conducted remotely via Microsoft Teams in accordance with section 43 of the Local Government (Scotland) act 1973.

J. J. WILKINSON,
Clerk to the Council,

21 February 2022

BUSINESS		
1.	Apologies for Absence	
2.	Order of Business	
3.	Declarations of Interest	
4.	Minute (Pages 3 - 4) Minute of Meeting held on 17 December 2021 to be approved and signed by the Chairman. (Copy attached.)	2 mins
5.	Licences issued under Delegated Powers (Pages 5 - 12) (a) 7 December 2021 – 12 January 2022 (b) 13 January 2022 – 15 February 2022 (Copies attached.)	5 mins
6.	Licensing of Short Term Lets (Pages 13 - 16) Consider report by the Clerk to the Licensing Committee on the impending introduction of the Civic Government (Scotland) Act 1982 (Licensing of Short Term Lets) Order 2022. (Copy attached.)	20 mins
7.	Items Likely to be Taken in Private Before proceeding with the private business, the following motion should be approved: “That under Section 50A(4) of the Local Government (Scotland) Act 1973 the public be exclude from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 14 of Part 1 of Schedule 7A to the aforementioned Act.”	

8.	Licensing of Taxi, Private Hire Vehicles and Drivers (Pages 17 - 28) Taxi and Private Hire Driver Conditions Consider report by the Licensing Standards & Enforcement Officer. (Copy attached.)	15 mins
9.	Minute (Pages 29 - 34) Private section of Minute of Meeting held on 17 December 2021 to be approved and signed by the Chairman. (Copy attached.)	2 mins
10.	Any Other Items Previously Circulated	
11.	Any Other Items which the Chairman Decides are Urgent	

NOTES

1. **Timings given above are only indicative and not intended to inhibit Members' discussions.**
2. **Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.**

Membership of Committee:- Councillors J. Brown, J. Greenwell (Chairman), D. Paterson, N. Richards, S. Scott, R. Tatler, E. Thornton-Nicol, G. Turnbull and T. Weatherston

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**SCOTTISH BORDERS COUNCIL
CIVIC GOVERNMENT LICENSING COMMITTEE**

MINUTES of Meeting of the CIVIC
GOVERNMENT LICENSING COMMITTEE
held via Microsoft Teams on Friday, 17
December 2021 at 11.00 a.m.

Present:- Councillors J. Greenwell (Chairman), D. Paterson, N. Richards, S. Scott, R. Tatler, E. Thornton-Nicol, G. Turnbull and T. Weatherston.

Apologies:- Councillor J. Brown.

In Attendance:- Managing Solicitor (Property and Licensing), Licensing Standards and Enforcement Officers (M. Wynne, J. Scott and H. Wood), Chief Inspector V. Fisher, PC Sharon Lackenby, Democratic Services Officers (F. Henderson)

1. **MINUTE**

The minute of the meeting held on Friday, 20 August 2021 had been circulated.

DECISION

APPROVED and signed by the Chairman.

2. **LICENCES ISSUED UNDER DELEGATED POWERS**

For Members' information there had been circulated copies of lists of licences dealt with under delegated powers for the periods 17 September 2021 – 14 October 2021 and 15 October 2021 – 6 December 2021.

DECISION

NOTED.

3. **PRIVATE BUSINESS**

DECISION

AGREED under Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting during consideration of the business detailed in the Appendix to this Minute on the grounds that they involved the likely disclosure of exempt information as defined in paragraph 14 of part 1 of Schedule 7A to the Act.

SUMMARY OF PRIVATE BUSINESS

4. **RENEWAL OF TAXI DRIVER LICENCE**

The Committee agreed to grant the application for a renewal Taxi drivers Licence submitted by Lisa Dawkins.

DECISION

APPROVED.

5. **REVOCAION OF TAXI DRIVERS LICENCE**

The Committee agreed to revoke the Taxi Drivers Licence in respect of the Licence holder with immediate effect following its consideration of the report received from the Licensing Standards and Enforcement Officer and the submissions made by the Licence holder in

verbal, written and video footage format and also the submissions received in writing from the Licence holder's solicitor.

**DECISION
AGREED.**

**CIVIC GOVERNMENT AND MISCELLANEOUS LICENCES
ISSUED UNDER DELEGATED POWERS**

07 December 2021 - 12 January 2022

NAME OF APPLICANT	TYPE OF LICENCE	DETAILS
The Rotary Club Of Melrose	Marches and Parades	Christmas Parade - Melrose Saturday 11 December 2021 - 5.30pm
Earlston 2000 Lighting	Marches and Parades	Christmas Parade - Earlston Sunday 5 December 2021 - 5.15pm
The Rotary Club Of Lauderdale	Marches and Parades	Marches and Parades - Santa Sleigh Various Dates from 11 to 19 December 2021
Visit Kelso	Market Operator	Temporary - Christmas Market Kelso Sunday 12 December 2021 - 11.00am - 3.00pm
Stacy Graham	Market Operator	Temporary - Christmas Craft Fair - Eymouth Community Centre Saturday 11 December 2021 10.00am to 4.00pm
The Hirsell Estate	Market Operator	Temporary - Christmas Fair - The Hirsell Estate Saturday 11 December 2021 - 11.00am - 6.00pm
Gemma Lubbock	Market Operator	Temporary - Christmas Craft Fair - William Laidlaw Memorial Hall Sunday 12 December 2021 - 10.00am - 2.00pm
Kenneth Stuart	Public Entertainment	Temporary - Funfair - Market Square, Kelso Saturday 27 November 2021 - 1.00pm - 9.00pm
NSPCC (In Memory Of Arthur Labinjo-Hughes)	Public Charitable	Street Collections - Kirk Yetholm Sunday 19 December 2022
SSAFA	Public Charitable	Street Collections - Various Peebles - Friday 13 May and Friday 23 September 2022 Galashiels - Friday 27 May and Friday 26 August 2022 Melrose - Friday 10 June 2022 Hawick - Friday 24 June 2022 Jedburgh - Friday 15 July 2022 Kelso - Friday 5 August 2022 Selkirk - Friday 9 September 2022 Eyemouth - Friday 16 September 2022

Innerleithen Pipe Band	Small Lotteries	Renewal
Pointer Rescue Serbia	Small Lotteries	Renewal
Gattonside Village Hall	Small Lotteries	Renewal
Galashiels Golf Club	Small Lotteries	Renewal
Selkirk Victoria Amateur Football Club	Small Lotteries	Renewal
Ancrum Bowling Club	Small Lotteries	Renewal
Coldstream Community Trust	Small Lotteries	Renewal
St Abbs Community Draw	Small Lotteries	Renewal
Tweedbank Early Learners (SCIO)	Small Lotteries	Renewal
Yetholm Border Shepherds Show	Small Lotteries	Renewal
Newtown In Bloom	Small Lotteries	Renewal
Melrose Rugby Football Club	Small Lotteries	Renewal
Jedburgh Bowling Club	Small Lotteries	Renewal
Gordon Bowling Club	Small Lotteries	Renewal
Caddonfoot Parish Hall	Small Lotteries	Renewal
Foulden Village Hall	Small Lotteries	Renewal
St Andrew's Episcopal Church	Small Lotteries	Renewal
Laidlaw Memorial Pool	Small Lotteries	Renewal
The Lavender Touch	Small Lotteries	Renewal
John O'Brien	Taxi Driver Licence	Grant - 1/TD29
Farrukh Sair	Taxi Driver Licence	Grant - 2/TD19
Michal Jurzynski	Taxi Driver Licence	Grant - 2/TD270
John Downie	Taxi Driver Licence	Grant - 4/TD57
Mateusz Zbytniewski	Taxi Driver Licence	Grant - 4/TD58
Michael Spencer	Taxi Driver Licence	Grant - 4/TD60
Stuart Ayre	Taxi Driver Licence	Renewal - 1/TD24
Garry Mason	Taxi Driver Licence	Renewal - 2/TD2
George Easson	Taxi Driver Licence	Renewal - 2/TD20
Mandeep Singh	Taxi Driver Licence	Renewal - 2/TD37
Dale Wilkinson	Taxi Driver Licence	Renewal - 2/TD53
Mohammed Miah	Taxi Driver Licence	Renewal - 2/TD67
Schan Doogan	Taxi Driver Licence	Renewal - 2/TD72
Paul Gillie	Taxi Driver Licence	Renewal - 2/TD76
Michael Burn	Taxi Driver Licence	Renewal - 2/TD83

Iain Waldie	Taxi Driver Licence	Renewal - 2/TD100
Sarah Holland	Taxi Driver Licence	Renewal - 3/TD20
Scott O'Brien	Taxi Driver Licence	Renewal - 3/TD32
Andrew Marshall	Taxi Driver Licence	Renewal - 3/TD35
David Nunn	Taxi Driver Licence	Renewal - 3/TD61
Dominik Kubicki	Taxi Driver Licence	Renewal - 3/TD87
Sheila McLean	Taxi Driver Licence	Renewal - 3/TD106
Akbar Agha-Khan	Taxi Driver Licence	Renewal - 3/TD130
Doreen Riley	Taxi Driver Licence	Renewal - 3/TD146
C. Stuart Deans	Taxi Driver Licence	Renewal - 3/TD155
Agnieszka Kubicka	Taxi Driver Licence	Renewal - 3/TD152
Farrukh Sair	Taxi Vehicle Licence	Grant - 2/TV98 - Blue Hyundai 2016 - FY66 YLZ - 4 Passengers
Gordon Crooks	Taxi Vehicle Licence	Grant - 4/TV1 - White Vauxhall Astra - KX67 CVE - 4 Passengers
Keith Gibb	Taxi Vehicle Licence	Grant - 4/TV3 - Black Ford Galaxy - LG16 GYP - 6 Passengers
Tweedline Taxis	Taxi Vehicle Licence	Grant - 4/TV29 - Black Hyundai i40 - EX67 ZKJ - 4 Passengers
Kenneth Leslie	Taxi Vehicle Licence	Grant - 4/TV57 - Silver Dacia Stepway - SK66 JXZ - 4 Passengers
Keith Gibb	Taxi Vehicle Licence	Renewal - 1 Year (Wheelchair accessible) - 4/TV32 - Silver Vauxhall Vivaro - BD55 DWG - 8 Passengers
George Low	Taxi Vehicle Licence	Renewal - 2/TV65 - Grey Citroen C5 - KM65 SZK - 4 Passengers
James Collins	Taxi Vehicle Licence	Material Change - New Ownership of Taxi - 4/TV34 - White Hyundai i30 - PO13 CXA - 4 Passengers
Steven McCudden	Substitute Vehicle	Substitution - 2/TV8 - Grey Volkswagen Tiguan - SB18 VOM - 6 Passengers
Andrew Frame	Substitute Vehicle	Substitution - 4/TV27 - Blak Volkswagen Passat - SM17 YFR - 4 Passengers

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**CIVIC GOVERNMENT AND MISCELLANEOUS LICENCES
ISSUED UNDER DELEGATED POWERS**

13 January - 15 February 2022

NAME OF APPLICANT	TYPE OF LICENCE	DETAILS
Morebattle Village Hall Trustees	Public Entertainment Licence	Renewal 3 Year - Morebattle Village Hall Sunday to Thursday 8.00am - 12.00midnight; Friday and Saturday 8.00am - 1.00am
Stichill Village Hall	Public Entertainment Licence	Renewal 3 Year - Stichill Village Hall Sunday to Thursday 8.00am - 12.00midnight; Friday and Saturday 8.00am - 1.00am
Forman Memorial Hall Committe	Public Entertainment Licence	Renewal 3 Year - Forman Memorial Hall Sunday to Thursday 8.00am - 12.00midnight; Friday and Saturday 8.00am - 1.00am
Newcastleton Village Hall	Public Entertainment Licence	Renewal - Newcastleton Village Hall Sunday to Thursday 8.00am - 12.00 midnight; Friday to Saturday 8.00am - 1.00am
Eckford Village Hall	Public Entertainment Licence	Renewal 1 Year - Eckford Village Hall Sunday to Thursday 8.00am - 12.00midnight; Friday and Saturday 8.00am - 1.00am
Let's Go Homes (Scotland) Ltd	House in Multiple Occupation	Grant - 136 Lintburn Street, Galashiels - 4 Persons
Progress Housing Association	House in Multiple Occupation	Renewal - Rosario, Galashiels - 4 Persons
Progress Housing Association	House in Multiple Occupation	Renewal - Carwill, 53 The Loan, Selkirk - 3 Persons
Progress Housing Association	House in Multiple Occupation	Renewal - 3 Lochend, Tweedbank - 4 Persons
Steven Wood	Private Hire Driver	Grant - 1/PD19
Eric Robertson	Private Hire Vehicle	Renewal - 1/PV43 - Grey Vauxhall Vivaro - NU11 YXM - 8 Passengers
Christopher Horton	Private Hire Vehicle	Renewal - 3/PV20 - Grey Peugeot Rifter Allure - SG20 HYR - 6 Passengers
Keith Gibb	Private Hire Vehicle	Renewal 1 Year (Wheelchair accessible) - 4/PV23 - Blue Ford Transit - MX60 BZY - 8 Passengers
Peebles Piranhas (Mini Section Of Peebles RFC Rugby Tour)	Public Charitable	Street Collections - Peebles Saturday 30 April or Saturday 7 May 2022
Berwickshire Hunt Point To Point	Public Entertainment Licence	Temporary - Friars Haugh Point To Point Sunday 13 Febraury 2022 - 11.00am - 8.00pm
Reston JAC	Public Entertainment Licence	Temporary - Young FarmersAwards Dinner & Disco - Marquee, Kelso Friday 4 February 2022 - 6.30pm - 12.00midnight

Suzanne Wade	Skin Piercing/Tattoo	Skin Piercing - On Point Piercing Borders, Galashiels Monday to Saturday 10.00am - 4.00pm Skin Piercing and Cosmetic Body Piercing
Ednam Primary School Parent Council	Small Lotteries	Renewal
Burgh Primary School Parent Council	Small Lotteries	Renewal
Selkirk Bhoys Celtic Supporters Club	Small Lotteries	Renewal
Newtown St Boswells Bowling Club	Small Lotteries	Renewal
St Boswells Golf Club	Small Lotteries	Renewal
Heiton and District Horticultural Society	Small Lotteries	Renewal
Reston JAC	Small Lotteries	Renewal
Kelso Rugby Football Club	Small Lotteries	Renewal
Selkirk Youth Rugby Club	Small Lotteries	Renewal
The Hawick Lodge No 111	Small Lotteries	Renewal
Border Ice Skating Club	Small Lotteries	Renewal
Selkirk Silver Band	Small Lotteries	Renewal
Eyemouth United Congregational Church	Small Lotteries	Renewal
Hawick Waverley Amateur Football Club	Small Lotteries	Renewal
Border Holiday Group	Small Lotteries	Renewal
Arthurshiel Rescue Centre	Small Lotteries	Renewal
Parents and Friends of Ayton School (PFA)	Small Lotteries	Renewal
Borders Vintage Automobile Club	Small Lotteries	Renewal
Torwoodlee Golf Club	Small Lotteries	Renewal
Teviothead Hall	Small Lotteries	Renewal
Innerleithen Union Club	Small Lotteries	Renewal
Gavinton Village Hall Committee	Small Lotteries	Renewal
Duns Golf Club	Small Lotteries	Renewal
Peebles Rugby and Community Sports Club	Small Lotteries	Renewal
Kelso High School Parent Council	Small Lotteries	Renewal
Leithen Rovers Amateur Football Club	Small Lotteries	Renewal
St Ronans Bowling Club	Small Lotteries	Renewal
Lodge Peebles Kilwinning No 24	Small Lotteries	Renewal
Borders Young Musicians	Small Lotteries	Renewal
Chirnside United Football Club	Small Lotteries	Renewal
South Scotland Select Vaulters	Small Lotteries	Renewal

Selkirk Golf Club	Small Lotteries	Renewal
Morebattle Village Hall	Small Lotteries	Renewal
Morebattle Games	Small Lotteries	Renewal
Selkirk Musical Theatre Company	Small Lotteries	Renewal
Berwickshire Federation of SWRI	Small Lotteries	Renewal
Innerleithen Civic Society	Small Lotteries	Renewal
Selkirk Committee Cancer Research	Small Lotteries	Renewal
Peebles Lawn Tennis	Small Lotteries	Renewal
Hawick Ex-Service Club	Small Lotteries	Renewal
RHET - Scottish Borders Countryside Initiative	Small Lotteries	Renewal
Gala Rugby Football Club	Small Lotteries	Renewal
Wilton Parish Church Kirk Session	Small Lotteries	Renewal
Broomlands Primary School Parent Council	Small Lotteries	Renewal
Lauder Primary School Parent Council	Small Lotteries	Renewal
Coldstream Football Club	Small Lotteries	Renewal
Kelso Golf Club	Small Lotteries	Renewal
Peebles High School Lottery	Small Lotteries	Renewal
Hawick Community Council	Small Lotteries	Renewal
Glendinning Terrace Primary School	Small Lotteries	Renewal
Priorsford Parent Teacher Association	Small Lotteries	Renewal
Hawick Bowling Club	Small Lotteries	Renewal
Berwickshire Community Council	Small Lotteries	Renewal
The Bridge	Small Lotteries	Renewal
Borders College	Small Lotteries	Renewal
Scottish Borders Rape Crisis Centre	Small Lotteries	Renewal
ACT 1 Youth	Small Lotteries	Renewal
Selkirk Rugby Football Club	Small Lotteries	Renewal
Hawick Horse Racing Association	Small Lotteries	Renewal
Ewan Connor	Taxi Driver Licence	Grant - 3/TD21
Eric Robertson	Taxi Driver Licence	Renewal - 1/TD1
Graeme Geddes	Taxi Driver Licence	Renewal - 1/TD12
Bernhard Trace	Taxi Driver Licence	Renewal - 1/TD16
Janette Leitch	Taxi Driver Licence	Renewal - 1/TD22
Kim Hackney	Taxi Driver Licence	Renewal - 2/TD1

Steven Douglas	Taxi Driver Licence	Renewal - 2/TD23
Marek Lipok	Taxi Driver Licence	Renewal - 2/TD27
Robert Cleghorn	Taxi Driver Licence	Renewal - 2/TD39
Christopher Wildig	Taxi Driver Licence	Renewal - 2/TD51
David Firth	Taxi Driver Licence	Renewal - 2/TD74
Piotr Jakubowski	Taxi Driver Licence	Renewal - 2/TD95
Jason Barnett	Taxi Driver Licence	Renewal - 2/TD109
John MacKintosh	Taxi Driver Licence	Renewal - 2/TD154
Steven MacFarlane	Taxi Driver Licence	Renewal - 2/TD311
Bernadett Huszka	Taxi Driver Licence	Renewal - 2/TD335
Daniel Krata	Taxi Driver Licence	Renewal - 3/TD27
Andrew Thomson	Taxi Driver Licence	Renewal - 3/TD43
Annmarie Thomson	Taxi Driver Licence	Renewal - 3/TD60
John Smyth	Taxi Driver Licence	Renewal - 3/TD105
Nicola Raton	Taxi Driver Licence	Renewal - 4/TD7
Kerrie Gibb	Taxi Driver Licence	Renewal - 4/TD34
James Ainslie	Taxi Vehicle Licence	Grant - 2/TV17 - Blue Kia Sportage - CA15 XFS - 4 Passengers
Garry Mason	Taxi Vehicle Licence	Grant - 2/TV47 - Silver Skoda Superb - SE68 LYV - 4 Passengers
Bruce Mercer	Taxi Vehicle Licence	Grant - 2/TV59 - White Skoda Octavia - SD18 ZHW - 4 Passengers
Paul McDowell	Taxi Vehicle Licence	Renewal - 2/TV16 - Silver Vauxhall Zafira - JRZ 3034 - 6 Passengers
Bruce Mercer	Taxi Vehicle Licence	Renewal - 2/TV63 - White Vauxhall Zafira - DV64 FPY - 6 Passengers

LICENSING OF SHORT TERM LETS

**Report by Clerk, Scottish Borders Civic Government Licensing
Committee**

CIVIC GOVERNMENT LICENSING COMMITTEE

28 February 2022

1. PURPOSE AND SUMMARY

- 1.1 The purpose of this report is to advise Members of the impending introduction of the Civic Government (Scotland) Act 1982 (Licensing of Short Term Lets) Order 2022 which will make the use of accommodation for a short term let an activity for which a licence is required, to summarise the licensing requirements and to advise of the work to be undertaken to ensure that arrangements are in place to meet the legal requirements of the order.**

2. RECOMMENDATION

2.1 It is recommended that the Committee notes:

- (a) the requirements contained in the Civic Government (Scotland) Act 1982 (Licensing of Short Term Lets) Order 2022 which will make the use of accommodation for a short term let an activity for which a licence is required;**
- (b) the particular licensing requirements;**
- (c) that officers will ensure that arrangements are in place to meet the legal requirements of the order; and**
- (d) That further reports will be submitted to this Committee regarding detailed requirements for approval.**

3. BACKGROUND

- 3.1 Section 44 of the Civic Government (Scotland) Act 1982 ("the 1982 Act") permits the Scottish Ministers to designate an activity as an activity for which a licence shall be required. The Scottish Ministers have laid before the Scottish Parliament the Civic Government (Scotland) Act 1982 (Licensing of Short Term Lets) Order 2022 ("the Order"). The Order was approved by the Scottish Parliament on 19 January 2022.
- 3.2 The effect of the order is that with effect from 1 October 2022 the use of accommodation for short term let is an activity for which a licence is required under the 1982 Act.

4. REPORT

- 4.1 The Order defines a "short term let" as: -

the grant of an agreement in the course of business for the use of residential accommodation (or a part of the accommodation) by a guest where all of the following criteria are met:-

- (a) the guest does not occupy the accommodation as the guest's only or principal home.
- (b) the agreement is entered into for commercial consideration.
- (c) the guest is not –
 - (i) an immediate family member of a person granting the agreement,
 - (ii) sharing the accommodation with a person granting the agreement for the principal purpose for facilitating the provision of work or services by the guest to that person or other members of the household, or
 - (iii) sharing the accommodation with a person granting the agreement for the principal purpose of advancing the guest's education, as part of an arrangement made or approved by a school, college, or further or higher educational institution.
- (d) the accommodation is not provided for the principal purpose of facilitating the provision of work or services by the guest to the person who is granting the agreement or to another member of that person's household, and
- (e) the accommodation is not excluded accommodation (as defined in Schedule 1 to the Order and which includes hotels, boarding houses and guest houses)

- 4.2 Any short term let licence granted by the Council will be subject to mandatory conditions as set out in Schedule 3 of the Order. In addition, the Council can apply its own standard conditions to all licences granted or specific conditions on any particular licence.

- 4.3 In terms of timescales, all new short term lets must apply for a licence on or after 1 October 2022. Existing short term lets have until 1 April 2023 to apply for a licence. The Council must consider an application for a short term let licence within a period of six months from receiving the application and determine the application within twelve months. This means that all short term lets should be licensed by 1 April 2024.
- 4.4 With some amendment, the provisions of the 1982 Act which the Committee is familiar with apply to the grant and renewal of licences.
- 4.5 The foregoing is a brief summary of the new legislative requirements in respect of short term lets. Work will be required in respect of:-
- (i) Application forms and information for residents and neighbours,
 - (ii) Types of Licences,
 - (iii) General Policies,
 - (iv) Licence duration and renewal policies,
 - (v) Overprovision policy statement,
 - (vi) Temporary exemptions and temporary licence policies,
 - (vii) The setting of fees,
 - (viii) Setting additional licence conditions,
 - (ix) The processing and determination of applications,
 - (x) Enforcement policies,
 - (xi) Creating a register of short term lets.
- 4.6 Detailed Supplementary Guidance for licensing authorities is being prepared by the Scottish Government. Similar guidance is being prepared for hosts and operators of short term lets.
- 4.7 To ensure that arrangements are in place to meet the legal requirements of the Order relevant officers from Legal and Licensing will assess the requirements and prepare reports on the matters identified at paragraph 4.5 for consideration and approval of this Committee.

5. IMPLICATIONS

5.1 Financial

There are no costs attached to any of the recommendations contained in this report.

5.2 Risk and Mitigation

The information provided within this report ensures transparency and helps to mitigate reputational risk to the Council in carrying out its functions as Licensing authority.

5.3 Equalities

It is anticipated that there will be no adverse impact due to race, disability, gender, age, sexual orientation or religious belief arising from the proposals in this report.

5.4 Acting Sustainably

There are no economic, social or environmental effects as a result of the proposals contained in this report.

5.5 Carbon Management

There is no impact on the Council's carbon emissions as a result of the proposals contained in this report.

5.6 Rural Proofing

Not applicable as although this is a legislative requirement a new policy is not being proposed at this stage.

5.7 Change to Scheme of Administration or Scheme of Delegation

No change to either the Scheme of Administration or the Scheme of Delegation as a result of the recommendations in this report.

6. CONSULTATION

The Director (Finance & Corporate Governance), the Monitoring Officer/Chief Legal Officer, the Chief Officer Audit and Risk, the Director (People Performance & Change), the Clerk to the Council and Corporate Communications are being consulted and any comments received will be incorporated into the final report.

Approved by

Nuala McKinlay
Clerk, Scottish Borders Civic Government Licensing Committee

Author(s)

Name	Designation and Contact Number
Ron Kirk	Managing Solicitor, Property and Licensing, Tel No. 01835 826764

Background Papers: None

Previous Minute Reference: None

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Ron Kirk can also give information on other language translations as well as providing additional copies.

Contact us at, Ron Kirk, Managing Solicitor, Property & Licensing, Tel. No. 01835 826764. Email: ron.kirk@scotborders.gov.uk

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